



AMWAY HOTEL  
COLLECTION

# EMPLOYMENT QUESTIONNAIRE

AN EQUAL OPPORTUNITY EMPLOYER

(Please Print)

NAME \_\_\_\_\_ POSITION DESIRED \_\_\_\_\_

TELEPHONE (\_\_\_\_) \_\_\_\_\_ RATE OF PAY EXPECTED \_\_\_\_\_

CELL PHONE (\_\_\_\_) \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

WOULD YOU WORK  FULL TIME  PART TIME  ON CALL DATE AVAILABLE \_\_\_\_\_

SPECIFY THE HOURS AND DAYS YOU ARE AVAILABLE FOR WORK \_\_\_\_\_

DID SOMEONE REFER YOU TO THE AMWAY HOTEL COLLECTION?  YES  NO  
IF SO, WHOM \_\_\_\_\_

HAVE YOU EVER FILED AN APPLICATION WITH THE AMWAY HOTEL COLLECTION BEFORE?  
IF YES, GIVE DATE \_\_\_\_\_

WERE YOU PREVIOUSLY EMPLOYED BY THE AMWAY HOTEL COLLECTION?  YES  NO  
(AMWAY GRAND PLAZA/JW MARRIOTT GRAND RAPIDS/DOWNTOWN COURTYARD BY MARRIOTT)  
IF YES, CIRCLE THE LOCATION(S) ABOVE, LIST SEPARATION DATE AND POSTITION(S) \_\_\_\_\_

ARE YOU 18 YEARS OF AGE OR OLDER?  YES  NO

DO YOU HAVE RELATIVES CURRENTLY WORKING AT AN AMWAY HOTEL COLLECTION PROPERTY?  
 YES  NO IF YES, WHO? \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED FOR A FELONY OR DO YOU HAVE FELONY CHARGES PENDING?  YES  NO  
IF YES, STATE WHERE, WHEN AND NATURE OF OFFENCES \_\_\_\_\_

## EDUCATION

SCHOOL	SCHOOL'S NAME	LOCATION	LEVEL COMPLETED	LIST DIPLOMA/DEGREE
High School				
College				
Other (Specify)				

WERE YOU IN THE UNITED STATES ARMED FORCES?  YES  NO  
IF YES, WHICH BRANCH \_\_\_\_\_

PLEASE REVIEW THE JOB DESCRIPTION OF THE POSITION FOR WHICH YOU ARE APPLYING. CAN YOU PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION WITH OR WITHOUT ACCOMMODATION?  YES  NO

DO YOU HAVE ANY SPECIAL SKILLS, EXPERIENCE OR QUALIFICATIONS RELATED TO THE POSITION APPLIED FOR? PLEASE LIST.  
\_\_\_\_\_  
\_\_\_\_\_

# EMPLOYMENT HISTORY

LIST MOST RECENT EMPLOYMENT FIRST AND ACCURATELY COMPLETE ALL INFORMATION REQUESTED.

COMPANY	DATES WORKED	POSITIONS HELD/DUTIES	STARTING/ENDING SALARY	REASON FOR LEAVING	SUPERVISOR'S NAME
1. Name	FROM				
Address	TO				
Phone					
2. Name	FROM				
Address	TO				
Phone					
3. Name	FROM				
Address	TO				
Phone					
4. Name	FROM				
Address	TO				
Phone					

PLEASE CIRCLE ANY EMPLOYER YOU WISH US NOT TO CONTACT

## PERSONAL REFERENCES

DO NOT LIST RELATIVES OR EMPLOYERS

NAME	ADDRESS	PHONE	YEARS KNOWN
1.			
2.			

I affirm that all the information in this application is true and complete, and I understand that any falsification, misrepresentation or omission in this or any materials I provide to the Amway Hotel Collection may result in immediate dismissal from, or refusal of, employment.

I consent to and authorize the investigation of all statements contained in this application, including a security check and access to records of any former employers, police departments, schools or educational institutions, and other services concerning me, and authorize such sources (and the Amway Hotel Collection hereafter) to release such information. (I waive any written notice of the release of such records as may be required by any state or federal law.)

I understand that my employment and compensation can be terminated with or without cause, and with or without notice at any time, at the option of either myself or the Amway Hotel Collection. I understand that no employee of the Amway Hotel Collection has the authority to enter into agreement for employment for a specific period of time or make any agreement contrary to the foregoing.

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_